

# CHEBEAGUE ISLAND SCHOOL COMMITTEE MEETING

Tuesday, December 2, 2014 6:00 P.M.

Chebeague Island School

## MINUTES

School Committee: Ken Pelton, Suzanne Rugh (T), Jen Belesca (ABS), Bev Johnson, Chair, and Carol White

Administration: Superintendent/Principal Alton L. Hadley, III

Staff:

Guests: Vicki Todd and Cameron, John Birkett and Hannah, May Hall and Beatrice, and Suzanne Rugh and Sumner

1. Call to Order (A)

**Beverly Johnson, Chair, called the meeting to order at 6:00 PM**

2. Flag Salute

Johnson led the Committee and all present in the salute to the flag

3. Approval of Agenda

**Motion to approve the agenda as printed**

**Moved-White, seconded- Pelton**

**Approved**

**3-0-0**

4. Approval of Minutes for November 4, 2014

(A)

**Motion to approve the minutes of the meeting held on November 4, 2014**

**Moved- Pelton, seconded- White**

**Approved**

**3-0-0**

5. Correspondence

Johnson shared that Wm Calthorpe (Jenna) was unable to be at the meeting but wanted to state that MS has been a positive experience for Jenna.

6. Public Comment

Johnson moved the discussion of 9. d. 6<sup>TH</sup> Grade Student Transition Feedback Session under New Business to this area of the agenda.

- White asked students and parents about Transportation. All agreed that it was early but no issues. All students understood the process regarding use of the late activities bus
- Johnson asked about the transition process. Students felt that 6 times might have been a little excessive. They expressed that the opportunity to shadow 6<sup>th</sup> graders rather than fifth might be more helpful. Question came up regarding the 6<sup>th</sup> grade math curriculum being different than what they experienced at CIS.
- Students expressed that they felt well prepared in the academic areas, were not champions of the food, and stated that they were welcomed by the HMS students and staff

- Parents overall felt the transition went well and it was pointed out that Ms> Mike, Guidance had been quite helpful.
- This was a very good feedback session for the School Committee. Students did a nice job expressing their viewpoints. Very positive and informative.

## 7. Reports

- School Committee Chair  
No Report
- Superintendent/Principal  
No Report

## 8. Old Business

(I)(D)(A)

### a. Update Bookkeeper Search

Hadley reported that Randall Lloyd has been employed as the new Bookkeeper for the Town. He is highly qualified and early experience with him for the school has been great. Hadley and Town Administrator are working to shift all school financials over to the bookkeeper with oversight still the responsibility of the School Committee and the Superintendent of Schools.

### b. Update Administrative Assistant Search

Hadley reported that there have been a considerable number of inquiries but not many completed applications as of this date. Hopes to identify candidates to be interviewed during the Holiday break. As soon as a candidate is located, Althea has agreed to assist in training the individual.

## 9. New Business

(I)(D)(A)

### a. AP Warrants #10 and #11

Warrants #10 and #11 were distributed for the Committee to review and discuss,

### b. Enrollments Update

### c. November Financial Report

The November Financial Report was distributed and Hadley noted that it had been the easiest report to complete because of the info provided by the Bookkeeper.

### e. Review of Chebeague Island School Department Accounting Procedures

Hadley distributed a written document that reflected the accounting procedures that have been adopted by the Committee during the last seven years. He asked for a Committee vote. A vote was taken but not recorded as one Committee member wanted to review the document, which was a reasonable request.

## 10. Other Business

None

## 12. Adjourn

**Without objection, Johnson adjourned the meeting at 7:51 PM**

Respectfully Submitted,

Alton L. Hadley, III